

Order Form

Name _____
Phone _____

School _____

Teacher _____

Grade/Room # _____

CUSTOMER NAME	Phone #	ITEM #	DESCRIPTION	QTY	X	Price Each	=	Tot Paid
Example: Grandma Mary	555-1234	1148	SAMPLE ITEM	2	X	16.00	=	32.00

ACTUAL PRICE MAY VARY

1.					X		=	
2.					X		=	
3.					X		=	
4.					X		=	
5.					X		=	
6.					X		=	
7.					X		=	
8.					X		=	
9.					X		=	
10.					X		=	
11.					X		=	
12.					X		=	
13.					X		=	
14.					X		=	
15.					X		=	
16.					X		=	
17.					X		=	
18.					X		=	
19.					X		=	
20.					X		=	

DON'T STOP! Get another order form or write neatly on a clean sheet of paper.

TOTALS

Items

Dollars

INSTRUCTIONS: Print customer's name, item number, the description, quantity, and the price (see example). **Turn in White & Yellow copy** (A copy will be returned with your merchandise.) Pink copy keep for yourself.
INSTRUCCIONES: Escriba el nombre del cliente, número de producto, descripción, y precio (vea el ejemplo).
ENTREGUE LAS DOS COPIAS. (Se regresará una copia con su mercancía.)

Prize Selection
(when applicable)

Total \$ Recd

Checked by
